

**REGULATIONS FOR THE LEASE OF ROOMS
OF NARODOWA ORKIESTRA SYMFONICZNA POLSKIEGO RADIA
Z SIEDZIBĄ W KATOWICACH
AND ADDITIONAL SERVICES**

Article 1

General provisions

1. These Regulations define the terms and conditions for booking and lease of NOSPR [*Narodowa Orkiestra Symfoniczna Polskiego Radia z siedzibą w Katowicach*] rooms and providing additional services related to the lease of premises.
2. The Regulations apply to the Lessee, the Lessee's guests, event participants, and the Lessee's associates.
3. The NOSPR space shall be used on the terms and conditions defined in these Regulations, subject to clause 4 of this Article.
4. In events justified by social reasons or other justified circumstances, it is allowed to enter into Lease Agreements and to provide Additional Services, the terms and conditions of which differ from the provisions of these Regulations.

Article 2

Definitions

The terms used in these Regulations shall mean as follows:

- 1) Regulations – this document;
- 2) Lessor/NOSPR – Narodowa Orkiestra Symfoniczna Polskiego Radia w Katowicach;
- 3) Lessee - a natural person or a legal person, other organizational entity without legal personality, which makes a reservation of NOSPR rooms or has entered into Lease Agreement;
- 4) Event - concert or other event of a cultural, artistic or educational nature, as well as other events of a similar nature organized by the Lessee, conferences, trainings, workshops, presentations, symposia;
- 5) Lease Agreement - a civil-law agreement entered into by and between NOSPR and the Lessee, the subject of which is the lease of space for the needs of organizing the Event;
- 6) Rooms - space intended for lease, located in the NOSPR building located in Katowice at Pl. Wojciecha Kilar 1;
- 7) Basic Services - services provided by the Lessor related to the organization of the Event;
- 8) Additional Services - services ordered by the Lessee and provided by the Lessor, related to the organization of the Event.

Article 3

General principles of use

1. NOSPR rooms are leased for the purpose of organizing Events whose nature does not violate the good name of NOSPR and does not contradict the goals and tasks specified in the Statute of NOSPR.
2. Rooms may be leased should the normal functioning of NOSPR be ensured.
3. NOSPR reserves the right to temporarily or permanently exclude some Rooms from the possibility of leasing them for no reason.
4. Maximum number of Event participants:
 - 1) Concert Hall – 1698 (including 12 seats for people with disabilities, seats in the loge are not provided by NOSPR);

- 2) Chamber Hall – 283 persons

Article 4

Principles for Rooms reservations

1. To make a reservation of Rooms, the Lessee is obliged to provide the Lessor with a filled in form available at: www.nospr.org.pl. Any inquiries shall be sent to the following e-mail address: wynajmy@nospr.org.pl.
2. Within 14 business days of receiving the form, referred to in clause 1 hereof, by the Lessor, the Lessor shall preliminarily confirm consent to the lease of rooms or refusal thereof. The final reservation of the date takes place after entering into the Lease Agreement.
3. NOSPR reserves the right to refuse to lease of the Rooms without any justification.

Article 5

General terms and conditions for leasing the Rooms

1. The Lessee may use the Rooms only in compliance with their intended purpose, for the purpose and scope specified in the Lease Agreement.
2. During the Event, the Lessor reserves the need for the constant presence of its representative.
3. The Lessee is obliged to provide the Lessor with a name list of persons responsible for organizing the Event along with contact details.
4. The Lessee and the Lessor are obliged to check the Rooms and its equipment immediately prior to the commencement and after the end of the Event. Checking the condition of the Rooms shall be documented in a form of a written report.
5. The Rooms are made available to the Lessee during the period specified in the Lease Agreement.
6. Any and all work undertaken in the Rooms, related to the organization of the Event, including, for example, assembly and disassembly of scenography, equipment and devices, may be carried out only with the documented consent of the Lessor.
7. Unloading and loading of elements provided by the Lessee for the needs of the Event is possible only at the place and time designated by the Lessor.
8. The Lessee shall not be entitled to hand over the Rooms for use in any form to third parties without the written consent of the Lessor under pain of nullity.
9. Should the Lessee use his own technical equipment (laptop, cameras, projector, etc.), he is obliged to provide the Lessor with information concerning the specifications of the said equipment and enable it to be connected and checked at least 2 calendar days prior to the Event commencement. The Lessor shall not be responsible for the malfunction of the Lessee's technical equipment used to organize the Event.
10. The Lessor shall not be responsible for the quality and content of the materials used by the Lessee during the assembly and disassembly during the Event.
11. The Lessor reserves the right to expel from the Rooms an Event participant who is intoxicated and/or under the influence of intoxicants, as well as a participant whose behaviour threatens the safety of other persons in the Rooms, who disturbs order or violates generally accepted norms of behaviour in public spaces.
12. The Lessor reserves the right to check whether persons entering the Rooms do not bring any items that threaten the safety of the Rooms and persons in the Rooms.
13. The Lessor reserves the right to verify the number of participants in the Event, in accordance with the maximum number of participants planned for the given Rooms. Furthermore, the Lessor reserves the right not to allow persons to participate in the Event whose presence will exceed the maximum number of participants.

14. The Lessor shall not be responsible for items left unattended in the Rooms. The Lessor does not enter into any storage agreement with the Lessor or with the Event participant. The Lessee is obliged to obtain the Lessor's consent to leave such items and to inform the Lessor about this fact.
15. The Lessee shall be fully liable for any loss of property, any destruction or damage to the Lessor's property, caused by the Lessee or third parties engaged by the Lessee to provide services related to the Event.
16. In the event of damage or loss to the Lessor's property, the Lessor shall draw up documentation concerning the damage together with a repair cost estimate and shall perform the repairs, whilst the Lessee shall cover the entire costs of removing the damage within 7 days of the debit note delivery.
17. The technical rider of the Rooms is an Appendix hereto.

Article 6

Basic Services

1. Under the Lease Agreement, the Lessor provides the Lessee with Basic Services:
 - 1) Providing ticket office staff until the Event commencement;
 - 2) Providing the following technical support during the Event: acoustics, lighting, stage;
 - 3) Providing cloakroom service for the Event;
 - 4) Providing service to the audience in terms of indicating seats in the hall and providing information about the building infrastructure and the Event;
 - 5) Ensuring verification of tickets for the Event at the entrances to the hall, **provided that** the Lessee submits for sale through the Lessor's sales channels a minimum of 50% of tickets for the Event; in the event of failure to provide at least 50% of the tickets for sale, the Lessee shall provide ticketing service on his own or shall entrust ticket verification to the Lessor for an additional fee in compliance with the principles described in the Appendix No. 2 hereto;
 - 6) Providing a person to coordinate the implementation of the Lease Agreement on the part of the Lessor during the Event;
 - 7) Providing cleaning service before, during and after the Event;
 - 8) Including the Event in the calendar on the website www.nospr.org.pl.
3. The Lessee has the right to use the audiovisual or technical equipment in the Room, provided that the Lease Agreement so provides. The operation of audiovisual or technical equipment in the Room may only be performed by NOSPR employees/associates.

Article 7

Sales services, audience service and audience organization

1. Ticket sales for the Event may begin at the earliest after signing separate Lease and Sales Agreements.
2. The Lessee is obliged to entrust NOSPR with the sale of at least **30% of tickets** at the box office and online (does not apply to festivals) and to confirm with NOSPR the list of all seats for which sales were carried out in other ticket offices in order to exclude doubles.
3. The Lessee is obliged to correctly mark the tickets in order to provide complete information about the purchase to the buyer and to ensure efficient service to the audience when entering the Concert Hall. Mandatory markings on the ticket: entrance, sector, row, seat (according to the audience plan provided by NOSPR).

4. The Lessee is authorized to sell tickets and issue invitations only to the seats indicated/marked on the audience plan provided by NOSPR. It is not allowed to designate seats or add seats outside the audience plan provided by NOSPR.
5. Entrusting NOSPR with the sale of tickets at NOSPR ticket offices and online via the www.nospr.org.pl and an external operator (e.g. Bilety24.pl) requires signing a separate agreement with NOSPR. The amount of the commission and the scope of additional services, i.e. ticket verification and coordination of the work of an external ticket office (if applicable), are specified in the Appendix No. 2 to the Regulations.
6. NOSPR reserves the right to charge additional lease for the hall lease if the Lessee sets a ticket price for a given Event **with a value of PLN 350.00 gross** or more, i.e. at least one ticket of this value is available for sale. The amount of additional lease depends on the gross price of the ticket for the Event. Detailed information is covered by the Appendix no. 2 hereto.

Article 8

Lease and other fees

1. The lease and additional remuneration for exceeding the agreed lease hours of the Rooms are specified in the price list constituting the Appendix no. 1 hereto.
2. The lease specified in the Lease Agreement is increased on the terms set out in Article 7, clause 6 of the Regulations, without entering into separate annexes to the Lease Agreement based on the Additional Services report.
3. The fees for Basic Services are defined in the price list constituting the Appendix no. 1 hereto.
4. The type and amount of fees for Additional Services are defined in the price list constituting the Appendix no. 3 hereto.
5. Exceeding the number of lease hours also results in an increase in the remuneration for Basic Services on the terms specified in the Lease Agreement and the Regulations.
6. Payment due dates and payment terms and conditions are specified in detail in the Lease Agreement.
7. Remuneration due to NOSPR for the provision of all Additional Services will be specified to the Lessee after the end of the lease agreement, in compliance with the price list constituting the Appendix no. 3 hereto.

Article 9

Obligations of the Lessee

1. The Lessee is obliged to:
 - 1) use the provided Rooms and technical equipment with due care and in a manner appropriate to their intended use;
 - 2) leave the Rooms in the technical and visual condition in which they were handed over;
 - 3) remove on the day of the end of the Event or on another date agreed with the Lessor of all items placed by the Lessee or Event participants in the Rooms (including scenography, technical devices, etc.);
 - 4) comply with occupational health and safety regulations, fire protection regulations and other regulations specifying the rules for the use of the Rooms;
 - 5) comply with all instructions of persons responsible for occupational health and safety.
2. The Lessee is prohibited from engaging in any behaviour that is dangerous or detrimental to the interests and good name of the Lessor. In particular, the Lessee is prohibited from:
 - 1) removing or destroying any elements of the equipment of the Rooms;

- 2) moving elements of the equipment of the Rooms outside the space intended for them without the consent of the Lessor;
 - 3) placing any own signs in the Rooms without the consent of the Lessor;
 - 4) blocking or obstructing the use of escape routes on the Lessor's premises;
 - 5) smoking tobacco in the Rooms;
 - 6) bringing into the Rooms dangerous, flammable, explosive or poisonous materials or materials that, in compliance with their properties or applicable regulations, require special storage conditions;
 - 7) bringing into the Rooms any devices, equipment or objects which, due to their weight, size or properties, could cause damage to the Rooms or any parts thereof;
 - 8) bringing and using narcotic drugs;
 - 9) erecting and using any objects that may trigger sensors of telecommunications systems (smoke generators, dry ice generators, etc.);
 - 10) bringing animals into the Rooms, excluding guide dogs and assistance dogs;
 - 11) bringing, introducing and using bicycles, scooters, skateboards or other similar devices in the Rooms,
 - 12) conducting advertising, promotional activities, political agitations or other activities of a similar nature, not previously agreed with the Lessor.
3. The Lessee covers the costs of using economic copyrights, related rights, artistic performances, licenses used for works used in the implementation of the Event (including: musical works, musical works, costs of using sheet music, arrangements). Any possible claims of third parties/entities shall be in this respect borne by the Lessee.
 4. If the Lessee engages NOSPR orchestra to participate in the Event, the Lessee is obliged to provide NOSPR with sheet music and arrangements to the extent enabling the proper participation of NOSPR orchestra in the Event. The deadline for delivering the sheet music is a maximum of 22 (twenty-two) days prior to the date of the Event. If the sheet music is delivered to NOSPR within 21 (twenty-one) days or less prior to the date of the Event, the Lessee is obliged to pay the Lessor liquidated damages for:
 - 1) Delay in delivery of sheet music in the period from 21 days to 14 days prior to the date of the Event - PLN 1,200.00;
 - 2) Delay in delivery of sheet music in the period from 13 days to 7 days prior to the date of the Event - PLN 1,400.00;
 - 3) Delay in delivery of sheet music in the period of 6 days or less prior the date of the Event - PLN 1,600.00.
 5. In the event that NOSPR receives incomplete or missing sheet music, NOSPR may agree to print copies of the sheet music, however, NOSPR is entitled to additional remuneration for the provision of this service in the amount of PLN 1,200.00 net (in words: one thousand two hundred 00/100) increased by VAT at the applicable rate.
 6. NOSPR does not print sheet music for bands/orchestras/performing artists other than its own entities.

Article 10

Final provisions

1. Current content of the Regulations is available on the website www.nospr.org.pl in the tab www.nospr.org.pl/o-nas/wynajmij.
2. The Appendixes to the Regulations constitute its integral part.
3. The Lessor reserves the right to change the Regulations for important reasons, in particular:

- 1) issuance by a common court of judgement or a decision by a state authority resulting in the need to change the Regulations;
 - 2) changes in legal regulations in the scope of the activity conducted by the Lessor;
 - 3) a significant change in the market situation in the scope of the activity conducted by the Lessor;
 - 4) the Lessor improving the security and functionality of the services provided;
 - 5) the Lessor improving the level of personal data protection;
 - 6) the Lessor improving the safety of event participants;
 - 7) expanding or improving the functionality of the Lessor's offer or withdrawing from making some offers available as part of the services and products offered by these Regulations;
 - 8) organizational or technical changes affecting the method of making reservations and purchasing tickets;
 - 9) the need to adapt the functioning of the Lessor or the services provided by him in the event of an epidemic or an epidemic threat or force majeure.
4. Changes to the Regulations are effective from the date specified by the Lessor, however not earlier than within 3 days of their posting on the website: www.nospr.org.pl in the tab "www.nospr.org.pl/wynajem-sal" with the exception of changes introduced for the benefit of customers and the expansion of the Lessor's offer, which are effective from the date specified by the Lessor.
 5. Considering the concern for the highest level of cultural offer and the image of the institution, the Lessor reserves the right to accept the artistic programme proposed by the Lessee.
 6. The Lessor is not responsible for the organization, implementation and artistic effect of the Event.
 7. To any and all matters not settled herein, provisions of the Polish Civil Code and the Lease Agreement shall apply.

APPENDIX NO. 1

TO THE REGULATIONS FOR THE LEASE OF ROOMS OF NARODOWA ORKIESTRA SYMFONICZNA
POLSKIEGO RADIA Z SIEDZIBĄ W KATOWICACH AND ADDITIONAL SERVICES

PRICE LIST for 2024

I. Lease of the Concert Hall

1) Up to 12 hours of lease

Monday - Thursday

Lease: PLN 40,000.00 net

Basic Services PLN 13,500.00 net

Second Event on the same day: additional 50% of the lease for the Concert Hall – PLN 20,000.00 net

Basic Services for the Second Event on the same day: additional 50% of the remuneration for the Basic Services for the Concert Hall PLN 6,750.00 net

Friday - Sunday

Lease: 48.000,00 zł net

Basic Services 16.000,00 zł net

Second Event on the same day: additional 50% of the lease for the Concert Hall – PLN 24,000.00 net

Basic Services for the Second Event on the same day: additional 50% of the remuneration for the Basic Services for the Concert Hall PLN 8,000.00 net

2) Up to 8 hours of lease

Monday - Thursday

Lease: 33.500,00 zł net

Services Podstawowe 11.000,00 zł net

Second Event on the same day: additional 50% of the lease for the Concert Hall – PLN 16,750.00 net

Basic Services for the Second Event on the same day: additional 50% of the remuneration for the Basic Services for the Concert Hall PLN 5,500.00 net

Friday - Sunday

Lease: PLN 40,000.00 net

Basic Services PLN 13,500.00 net

Second Event on the same day: additional 50% of the lease for the Concert Hall – PLN 20,000.00 net

Basic Services for the Second Event on the same day: additional 50% of the remuneration for the Basic Services for the Concert Hall PLN 6,750.00 net

3) Co-organization with the NOSPR orchestra

Lease: 60% of the basic lease specified in item 1) or 2) above

Basic Services: according to the price list specified in item 1) or 2) above

Fee for the NOSPR orchestra participation on the part of the Lessee/partner

Ticket revenues on the part of the Lessee/partner

Provision of a rider, costs of using property copyrights and related rights on the part of the Lessee/partner

4) Exceeding the lease hours of the Concert Hall: PLN 1,400.00 net for each additional hour started and PLN 1,400.00 net for each additional hour of provision of Basic Services

II. Lease of the Chamber Hall

1) Up to 12 hours

Monday - Thursday

Lease: PLN 13,500.00 net

Basic Services PLN 9,500.00 net

Second Event on the same day: additional 50% of the lease for the Chamber Hall lease - PLN 6,750.00 net

Basic Services of the second Event on the same day: additional 50% of the remuneration for the Basic Services of the Chamber Hall - PLN 4,750.00 net

Friday - Sunday

Lease: PLN 16,000.00 net

Basic Services PLN 11,000.00 net

Second Event on the same day: additional 50% of the lease for the Chamber Hall lease - PLN 8,000.00 net

Basic Services of the second Event on the same day: additional 50% of the remuneration for the Basic Services of the Chamber Hall - PLN 5,500.00 net

2) Up to 8 hours

Monday - Thursday

Lease: PLN 9,500.00 net

Basic Services PLN 8,000.00 net

Second Event on the same day: additional 50% of the lease for the Chamber Hall lease - PLN 4,750.00 net

Basic Services of the second Event on the same day: additional 50% of the remuneration for the Basic Services of the Chamber Hall - PLN 4,000.00 net

Friday - Sunday

Lease: PLN 13,500.00 net

Basic Services PLN 9,500.00 net

Second Event on the same day: additional 50% of the lease for the Chamber Hall lease - PLN 6,750.00 net

Basic Services of the second Event on the same day: additional 50% of the remuneration for the Basic Services of the Chamber Hall - PLN 4,750.00 net

3) Co-organization with the NOSPR orchestra

Lease: 60% of the basic lease specified in item 1) or 2) above;

Basic Services: according to the price list specified in item 1) or 2) above;

Fee for the NOSPR orchestra participation on the part of the Lessee/partner

Ticket revenues on the part of the Lessee/partner

Provision of a rider, costs of using property copyrights and related rights on the part of the Lessee/partner

4) Exceeding the lease hours of the Chamber Hall PLN 700.00 net for each commenced hour and PLN 700.00 net for each commenced additional hour of providing Basic Services

Additional Services will be implemented after their acceptance for implementation by NOSPR.

PRICE LIST for 2025

I. Lease of the Concert Hall

1) Up to 12 hours of lease

Monday - Thursday

Lease: PLN 48,000.00 net

Basic Services: PLN 16,500.00 net

Second Event on the same day: additional 50% of the lease for the Concert Hall – PLN 24,000.00 net

Basic Services for the Second Event on the same day: additional 50% of the remuneration for the Basic Services for the Concert Hall PLN 8,250.00 net

Friday - Sunday

Lease: PLN 57,500.00 net

Basic Services: PLN 19,500.00 net

Second Event on the same day: additional 50% of the lease for the Concert Hall – PLN 28,750.00 net

Basic Services for the Second Event on the same day: additional 50% of the remuneration for the Basic Services for the Concert Hall PLN 9,750.00 net

2) Up to 8 hours of lease

Monday - Thursday

Lease: PLN 40,000.00 net

Basic Services: PLN 13,500.00 net

Second Event on the same day: additional 50% of the lease for the Concert Hall – PLN 20,000.00 net

Basic Services for the Second Event on the same day: additional 50% of the remuneration for the services for the Concert Hall PLN 6,750.00 net

Friday - Sunday

Lease: PLN 48,000.00 net

Basic Services: PLN 16,500.00 net

Second Event on the same day: additional 50% of the lease for the Concert Hall – PLN 24,000.00 net

Basic Services for the Second Event on the same day: 50% of the remuneration for the Basic Services for the Concert Hall PLN 8,250.00 net

3) Co-organization with the NOSPR orchestra

Lease: 60% of the basic lease specified in item 1) or 2) above

Basic Services: according to the price list specified in item 1) or 2) above

Fee for the NOSPR orchestra participation on the part of the Lessee/partner

Ticket revenues on the part of the Lessee/partner

Provision of a rider, costs of using property copyrights and related rights on the part of the Lessee/partner

4) Exceeding the lease hours of the Concert Hall: PLN 2,000.00 net for each additional hour started and PLN 2,000.00 net for each additional hour of provision of Basic Services

II. Lease of the Chamber Hall

1) Up to 12 hours

Monday - Thursday

Lease: PLN 16,500.00 net

Basic Services: PLN 11,000.00 net

Second Event on the same day: additional 50% of the lease for the Chamber Hall lease - PLN 8,250.00 net

Basic Services of the second Event on the same day: additional 50% of the remuneration for the Basic Services of the Chamber Hall - PLN 5,500.00 net

Friday - Sunday

Lease: PLN 19,500.00 net

Basic Services: PLN 13,000.00 net

Second Event on the same day: additional 50% of the lease for the Chamber Hall lease - PLN 9,750.00 net

Basic Services of the second Event on the same day: additional 50% of the remuneration for the Basic Services of the Chamber Hall - PLN 6,500.00 net

2) Up to 8 hours

Monday - Thursday

Lease: PLN 11,500.00 net

Basic Services: PLN 9,500.00 net

Second Event on the same day: additional 50% of the lease for the Chamber Hall lease - PLN 5,750.00 net

Basic Services of the second Event on the same day: additional 50% of the remuneration for the Basic Services of the Chamber Hall - PLN 4,750.00 net

Friday - Sunday

Lease: PLN 16,500.00 net

Basic Services: PLN 11,500.00 net

Second Event on the same day: additional 50% of the lease for the Chamber Hall lease - PLN 8,250.00 net

Basic Services of the second Event on the same day: additional 50% of the remuneration for the Basic Services of the Chamber Hall - PLN 5,750.00 net

3) Co-organization with the NOSPR orchestra

Lease: 60% of the basic lease specified in item 1) or 2) above;

Basic Services: according to the price list specified in item 1) or 2) above;

Fee for the NOSPR orchestra participation on the part of the Lessee/partner

Ticket revenues on the part of the Lessee/partner

Provision of a rider, costs of using property copyrights and related rights on the part of the Lessee/partner

4) Exceeding the lease hours of the Chamber Hall PLN 900.00 net for each commenced hour and PLN 900.00 net for each commenced additional hour of providing Basic Services

Additional Services will be implemented after their acceptance for implementation by NOSPR.

APPENDIX NO. 2

TO THE REGULATIONS FOR THE LEASE OF ROOMS OF NARODOWA ORKIESTRA SYMFONICZNA POLSKIEGO RADIA Z SIEDZIBĄ W KATOWICACH AND ADDITIONAL SERVICES

PRICE LIST OF SALE SERVICES

Ticket pool (expressed in %) in relation to the number of seats made available for sale by NOSPR	Commission for sales at the NOSPR box office and online, www.nospr.org.pl and through authorized NOSPR ticket offices, e.g. Bilety24.pl	Free ticket verification service by the NOSPR Audience Service Team and coordination of external ticket office work – if applicable
100% of tickets on sale BY NOSPR	4%	YES
no less than 50% and less than 100% of tickets on sale at NOSPR*	5%	YES
no less than 30% and less than 50% of tickets on sale at NOSPR*	6%	NO, paid service - PLN 2,000 net or on your own

*The final number of seats distributed by NOSPR will be calculated based on the event seat sales report. The % of seats transferred to NOSPR distribution will be calculated in relation to all seats for which sales were conducted. Free invitations/tickets are not included in the calculation.

Additional lease related to the prices of tickets for the Event.

NOSPR reserves the right to charge additional lease for the room lease if the Lessee sets a ticket price for a given Event with a value of PLN 350.00 gross or more, i.e. at least one ticket of this value is available for sale. The amount of additional lease depends on the gross price of the ticket for the Event.

1. For tickets with the value from PLN 350.00 gross to PLN 449.99 gross, the Lessor will charge an additional lease of PLN 4,000.00 net.
2. For tickets with the value from PLN 450.00 gross to PLN 549.99 gross, the Lessor will charge an additional lease of PLN 6,000.00 net.
3. For tickets with the above PLN 549.99 gross, the Lessor will charge an additional lease of PLN 8,000.00 net.

TO THE REGULATIONS FOR THE LEASE OF ROOMS OF NARODOWA ORKIESTRA SYMFONICZNA
POLSKIEGO RADIA Z SIEDZIBĄ W KATOWICACH AND ADDITIONAL SERVICES

PRICE LIST FOR ADDITIONAL SERVICES FOR 2024

Additional services purchased by the Lessee/ price list for 2024		
Item	Service name	Service net price
ADDITIONAL SERVICES: Space lease		
1.	Piano lease with tuning	PLN 1,500.00
2.	Tuner on duty during a recording session (1 session = max. 4 h), rate per session	PLN 250.00
3.	Additional commenced hour for lease of a Concert Hall with services	PLN 2,800.00
4.	Additional commenced hour for lease of a Chamber Hall with services	PLN 1,400.00
5.	One hour for renting the entire foyer	PLN 2,000.00
6.	One hour for renting a 2nd floor foyer	PLN 1,400.00
7.	Night assembly/disassembly of the Concert Hall with service 8 h	PLN 10,000.00
8.	Night assembly/disassembly of the Chamber Hall with service 8 h	PLN 4,500.00
9.	Night assembly/disassembly of the foyer with service 8 h	PLN 10,000.00
10.	Rental of the VIP ROOM (per hour)	PLN 500.00
11.	Sales of records (1 table measuring 140x60)	PLN 150.00
12.	Sales of records and gadgets (2 tables measuring 140x60)	PLN 400.00
SALES SERVICES:		
13.	Ticket verification at the entrance to the hall by the NOSPR Audience Organization and Development Department (in the event of < 50% of the NOSPR ticket pool being made available for sale)	PLN 2,000.00
14.	For tickets with value from PLN 350.00 gross to PLN 449.99 gross	PLN 4,000.00
15.	For tickets with value from PLN 450.00 gross to PLN 549.99 gross	PLN 6,000.00
16.	For tickets with the above PLN 549.99 gross	PLN 8,000.00
PROMOTIONAL SERVICES: Display of promotional and information materials/media		
17.	Distribution of the concert programme at the entrance to the room	PLN 300.00
18.	Publishing a wall in the foyer - price for 1 pc. (maximum dimensions: 300 cm x 200 cm, maximum number of the Lessee's walls: 1 pc.)*	PLN 550.00
19.	Publishing a roll-up wall - price for 1 pc. (maximum dimensions: 90 cm x 200 cm, maximum number of Lessee's roll-up walls: 4 pcs.)*	PLN 300.00
PROMOTIONAL SERVICES: Advertising of Lessee's events in the NOSPR promotional channels		
20.	Print advertisement of Lessee's event in NOSPR publishing house - Bimonthly Advertisement assumes full-page A4 advertisement	PLN 5,000.00
21.	Print advertisement of Lessee's event in NOSPR publishing house - Bimonthly Advertisement assumes 1/2 A4 page.	PLN 3,000.00
22.	Sending a newsletter promoting the Event	PLN 5,000.00
23.	Adding the event to a banner on the NOSPR website for 5 days in a row	PLN 6,000.00
24.	Promotion on NOSPR social media: 2 stories promoting the Event on official NOSPR profiles	PLN 1,300.00

25.	Promotion on NOSPR social media: 1 post promoting the Event on official NOSPR profiles	PLN 2,500.00
PROMOTIONAL SERVICES: Display of advertising materials on LED screens in NOSPR		
26.	Display of the Lessee's event promotion material - static board - on LED screens in NOSPR on the day of the event, leaving the standard broadcast of permanent boards promoting NOSPR events - price for 1 material	PLN 300.00
27.	Display of the Lessee's event promotion material - spot up to 30 seconds, on LED screens in NOSPR on the day of the event, leaving the standard broadcast of permanent boards promoting NOSPR events - price for 1 material	PLN 600.00
28.	Display of the Lessee's event promotion material - static board - on LED screens in NOSPR. Broadcasting of the material for 14 days in a row before the event, leaving the standard broadcast of permanent boards promoting NOSPR events and partners - price for 1 material	PLN 4,500.00
29.	Display of the Lessee's event promotion material - 1 advertisement spot up to 30 seconds on LED screens in NOSPR. Broadcasting of the material for 14 days in a row before the event, leaving the standard broadcast of permanent boards promoting NOSPR events and partners - price for 1 material	PLN 6,000.00
PROMOTIONAL SERVICES: Consents to use the image of the NOSPR space		
30.	Consent to photos at the concert - 1 photographr	PLN 200.00
31.	Consent to audio-video recording of an invitation to the concert in the room before the event	PLN 500.00
32.	Consent to audio-video recording of a fragment of the concert/event on Social Media	PLN 1,200.00
33.	Consent to audio-video recording of the entire concert/event	PLN 10,000.00
LIQUIDATED DAMAGES (according to the Lease Agreement)		
34.	Using the leased property after the time specified in the agreement	PLN 5,000.00
35.	Using the leased property contrary to the purpose specified in the agreement	PLN 5,000.00
36.	Failure to comply with safety rules	PLN 5,000.00
37.	Exceeding the permitted noise level	PLN 5,000.00
38.	Sale or introduction to sale of at least one place indicated by the Lessor as excluded from sale	PLN 5,000.00

*The total number of all promotional materials of the Lessee, such as walls and roll-ups, in the NOSPR space cannot exceed 5 pieces.

NOSPR reserves the right to refuse the display of materials such as walls or roll-ups after receiving information about the graphic design of the materials and the rental period.

PRICE LIST FOR ADDITIONAL SERVICES FOR 2025

Additional services purchased by the Lessee/ price list for 2025

Item	Service name	Service net price
ADDITIONAL SERVICES: Space lease		
1.	Piano lease with tuning	PLN 1,700.00
2.	Tuner on duty during a recording session (1 session = max. 4 h), rate per session	PLN 350.00
3.	Additional commenced hour for lease of a Concert Hall with services	PLN 4,000.00
4.	Additional commenced hour for lease of a Chamber Hall with services	PLN 1,800.00
5.	One hour for renting the entire foyer	PLN 2,800.00
6.	One hour for renting a 2nd floor foyer	PLN 1,500.00
7.	Night assembly/disassembly of the Concert Hall with service 8 h	PLN 13,000.00
8.	Night assembly/disassembly of the Chamber Hall with service 8 h	PLN 5,500.00
9.	Night assembly/disassembly of the foyer with service 8 h	PLN 13,000.00
10.	Rental of the VIP ROOM (per hour)	PLN 700.00
11.	Sales of records (1 table measuring 140x60)	PLN 200.00
12.	Sales of records and gadgets (2 tables measuring 140x60)	PLN 500.00
SALES SERVICES:		
13.	Ticket verification at the entrance to the hall by the NOSPR Audience Organization and Development Department (in the event of < 50% of the NOSPR ticket pool being made available for sale)	PLN 2,000.00
14.	For tickets with value from PLN 350.00 gross to PLN 449.99 gross	PLN 4,000.00
15.	For tickets with value from PLN 450.00 gross to PLN 549.99 gross	PLN 6,000.00
16.	For tickets with the above PLN 549.99 gross	PLN 8,000.00
PROMOTIONAL SERVICES: Display of promotional and information materials/media		
17.	Distribution of the concert programme at the entrance to the room	PLN 400.00
18.	Publishing a wall in the foyer - price for 1 pc. (maximum dimensions: 300 cm x 200 cm, maximum number of the Lessee's walls: 1 pc.)*	PLN 650.00
19.	Publishing a roll-up wall - price for 1 pc. (maximum dimensions: 90 cm x 200 cm, maximum number of Lessee's roll-up walls: 4 pcs.)*	PLN 350.00
PROMOTIONAL SERVICES: Advertising of Lessee's events in the NOSPR promotional channels		
20.	Print advertisement of Lessee's event in NOSPR publishing house - Bimonthly Advertisement assumes full-page A4 advertisement	PLN 5,700.00
21.	Print advertisement of Lessee's event in NOSPR publishing house - Bimonthly Advertisement assumes 1/2 A4 page.	PLN 3,500.00
22.	Sending a newsletter promoting the Event	PLN 5,700.00
23.	Adding the event to a banner on the NOSPR website for 5 days in a row	PLN 6,900.00
24.	Promotion on NOSPR social media: 2 stories promoting the Event on official NOSPR profiles	PLN 1,500.00
25.	Promotion on NOSPR social media: 1 post promoting the Event on official NOSPR profiles	PLN 2,900.00
PROMOTIONAL SERVICES: Display of advertising materials on LED screens in NOSPR		

26.	Display of the Lessee's event promotion material - static board - on LED screens in NOSPR on the day of the event, leaving the standard broadcast of permanent boards promoting NOSPR events - price for 1 material	PLN 350.00
27.	Display of the Lessee's event promotion material - spot up to 30 seconds, on LED screens in NOSPR on the day of the event, leaving the standard broadcast of permanent boards promoting NOSPR events - price for 1 material	PLN 700.00
28.	Display of the Lessee's event promotion material - static board - on LED screens in NOSPR. Broadcasting of the material for 14 days in a row before the event, leaving the standard broadcast of permanent boards promoting NOSPR events and partners - price for 1 material	PLN 5,200.00
29.	Display of the Lessee's event promotion material - 1 advertisement spot up to 30 seconds on LED screens in NOSPR. Broadcasting of the material for 14 days in a row before the event, leaving the standard broadcast of permanent boards promoting NOSPR events and partners - price for 1 material	PLN 6,900.00
PROMOTIONAL SERVICES: Consents to use the image of the NOSPR space		
30.	Consent to photos at the concert - 1 photographer	PLN 300.00
31.	Consent to audio-video recording of an invitation to the concert in the room before the event	PLN 700.00
32.	Consent to audio-video recording of a fragment of the concert/event on Social Media	PLN 1,500.00
33.	Consent to audio-video recording of the entire concert/event	PLN 12,000.00
LIQUIDATED DAMAGES (according to the Lease Agreement)		
34.	Using the leased property after the time specified in the agreement	PLN 5,000.00
35.	Using the leased property contrary to the purpose specified in the agreement	PLN 5,000.00
36.	Failure to comply with safety rules	PLN 5,000.00
37.	Exceeding the permitted noise level	PLN 5,000.00
38.	Sale or introduction to sale of at least one place indicated by the Lessor as excluded from sale	PLN 5,000.00

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